



WALLACE HIGH SCHOOL PTN MEETING

8th October 2019 at 7PM
Wallace High School, Stirling

Attendees:	
Emma Torrance	Alison Gow
Karen Dunn	Janet Laverty
Jackie Gee Faulkner	Scott Pennock
Kate B	Wendy
Heather and Graham	Agnes and Duncan
Sandra Sankey	Susan
Karen	Sarah
Caroline	
Apologies:	
Senior Pupils	Janice Morgan-Singh
Eve Kidd	Mrs Harris

Agenda Items:	Action:	Who:
<p>1. Welcome and Introductions:</p> <p>Chair opened the meeting at 7pm, thanks and introductions were made, known apologies given. Emma thanked the previous chair, Wendy MacKinnon, for meeting with her for a handover process.</p>	Chair	ET
<p>2. Matters Arising from Previous Meeting:</p> <ul style="list-style-type: none"> ● Ochil House Garden Update: Mr Pennock reported that FES, the school's facilities managers, have started the groundwork and digging using diggers to the clay ground. There are a variety of jobs to be completed ranging from designing and planting raised beds, decorating, painting the pergola, etc which will involve the pupils from the Creative Industries Department. There is a possibility for the volunteer pupils to win a school award. ● Bike Racks: Mr Pennock confirmed that FES are scheduled to install the extra bike racks in the monoblock area at the front of the school during the October break. The installation was delayed due to FES having to compete repairs from flood damage in June. There may be a slight further delay as a funding bid has been made to part-fund this project. ● Wallace Hub: The PTN contributed funds to buy a refrigerator for the Hub (designated space for upper school students receiving targeted support). The refrigerator has been purchased and installed. AC: Emma can get a list of supplies for the HUB from Mrs Christie/Mrs Bellingham. PTN can organise a donation box for supplies/food for the Hub. 	Chair	ET

<p>3. Treasurer's Report:</p> <p>Overview of 2018-19 Accounts provided by Treasurer:</p> <ul style="list-style-type: none"> ○ Balance as at 8.10.19: £2277.52 <p>As the Treasurer was absent, the secretary stated that the PTN would encourage the school to use the money that is sitting in the account. Mr Pennock stated that funding the transport for the variety of activities for the pupils is an ongoing issue. It was suggested that maybe the PTN and the school could look at targeted support for some of the cost of the transport and activities.</p> <ul style="list-style-type: none"> ○ AC: PTN to discuss. ○ AC: A meeting needs to be arranged between Mr Pennock, Eve and Emma to review the accounts. 	<p>Treasurer Absent</p>	<p>EK</p>
<p>4. Communications Coordinator Report:</p> <ul style="list-style-type: none"> ● Coordinator will upload minutes from PTN mtg in September once they are written and approved. There has been a delay due to electing a new secretary. <ul style="list-style-type: none"> ○ AC: Eve and Karen to complete and send to Janice once approved. ● Suggestion made in terms of proactive recruitment to fill outgoing PTN positions, is to engage with feeder Primary schools at their PTN equivalent meetings. <ul style="list-style-type: none"> ○ AC: Chair to message feeder school PTNs to express that there is a PTN vacancy at WHS. ○ AC: Generate Job Description for PTN role of Communications Coordinator. 	<p>Comms Coordinator Absent</p>	<p>JMS</p>
<p>5. Ochil House Report:</p> <ul style="list-style-type: none"> ● This session, the classes are as follows: <ul style="list-style-type: none"> ○ Group 1 consists of 7 students from S1 and S2 with Mrs MacKay ○ Group 2 consists of 7 students from S2 and S3 with Mrs Wilkes ○ Group 3 consists of 8 students from S4 and S5 with Mrs Gillespie ○ Group 4 consists of 7 students from S5 and S6 with Mrs Gunn and their classroom is located in Powis 7 which is part of the mainstream school. ● We welcome two new SLAs (Support for Learning Assistants), Kirsty and Elaine, to work with our pupils. ● During this term there are a few updates: <ul style="list-style-type: none"> ○ George, from Causewayhead Bowling Club, kindly visited Ochil House and introduced bowling to all of our pupils. He held 3 taster sessions within the school theatre with support from Active Stirling. Lots of pupils enjoyed this opportunity and had fun. It was a great chance to try something different and spark an interest, perhaps for any local club. ○ 20 pupils had a great time at one of the Variety Club's annual events at M&D's in September. 	<p>Ochil House Rep</p>	<p>AG</p>

<ul style="list-style-type: none"> ○ On 23.09.19, Geoffrey kindly returned with a special visitor, Uni the Therapet. Uni is a dog that visits all the groups every fortnight where possible. She also visits the pupils in the Hub. ● Activities taking place towards the end of this term: <ul style="list-style-type: none"> ○ End of term Assembly will be held on Wednesday, 9.10.19, from 1.45-2.15pm which was postponed from June. It will be held in the main theatre and the senior management team will join the Ochil House team to celebrate the achievements of the Ochil House pupils. Refreshments will be served after the assembly in Ochil House. ○ World Mental Health Day will be held on Thursday, 10.10.19. This is a whole school day event in which the Ochil House pupils will participate. ○ Jeans 4 Genes Charity Dress Down Day, a non uniform day, will be held on the last day of term, Friday, 11.10.19, to raise funds through general pupil donations and a donation made by the main school Charities Committee. ○ Battle of the Bands will be held on Friday, 11.10.19, in the mainstream school and some of the Ochil House pupils will attend in the afternoon. ● New Term Activities: <ul style="list-style-type: none"> ○ Samba Band begins again and it will be run by Rory and Liam every Thursday at lunchtime. Ochil House pupils can participate in the mainstream sessions and then Rory and Liam will hold a special session in Ochil House. ○ Dental Health Nurse will visit Ochil House and work with each group. ● This report will be distributed to each pupil in Ochil House to take home. ● If I can be of any help or answer any questions, please contact me via WHS PTN. Cheery, Alison Gow Ochil House PTN Rep 		
<p>6. Fundraising Report:</p> <ul style="list-style-type: none"> ● Raffle Prize Donations: prizes will be needed for the PTN stall/s at the Christmas Concert as well for other upcoming shows like the Dance Showcase which will be held on Wednesday, 20.11.19, 7- 8.30pm. <ul style="list-style-type: none"> ○ AC: Mr Pennock will ask Mrs Steele if the School of Dance will be fundraising at the showcase or need raffle prizes. ○ AC: Mr Pennock will let PTN know about the possible stalls at the Christmas concert. ○ AC: PTN to check if there are any prizes in the cupboard and will start collecting prizes and ask for donations for Christmas concert. The PTN may organise hampers as raffles. ● Uniform Bank Update: <ul style="list-style-type: none"> ○ Wendy and Kate cleaned out the PTN cupboard. The uniforms were sorted into boxes and the blazers are hanging on a mobile rail. Mr Pennock thanked Wendy's husband for ironing all of the donated clean school uniforms. ○ We need PE shirts and swim trunks; we currently do not need boys' trousers. ○ It is open the first Thursday of every month from 2-3pm; £5 for blazers and £1 donation for all of the other items. 	Fundraising Coordinator	JL

<ul style="list-style-type: none"> ○ Kate will be meeting with Carol from Preloved Stirling as they sell second hand school uniforms. She will also be attending a Start-up Stirling meeting and see about sharing our uniform bank with both organisations. ○ The uniform bank was set up at the S1 Parents' Evening held on 29.09.19 and will be set up on transition evenings. ○ Mr Pennock mentioned that a Prom wear bank had been started up by the school. AC: Sandra Sankey to send Karen the email link to a successful pre-loved formal wear scheme called "Kitted Out." 		
<p>7. Headteacher's Report/Update</p> <ul style="list-style-type: none"> ● Erasmus: Mr Pennock reported that the week went well with the visiting European exchange students. The students visited from Austria, Finland, Germany and Spain. The students spent a week here in Stirling living with volunteer host families and received a sense of school life by attending Wallace High. They visited local cities and sites and the week ended with a ceilidh. Mr Pennock thanked the host families. He stated that our pupils have visited Germany and will visit Finland on the next trip. ● Fundraising Proposal: On behalf of Ms Whillans, Mr Pennock asked Emma if the PTN could support a football scratch card fundraiser with the PTN gambling license to help fund the schools of sport and transport costs. Mr Pennock explained that the original Cashback funding scheme that was used to launch the Schools of Sport no longer exists so the school needs to find new ways to fundraise. <ul style="list-style-type: none"> ○ Action: Emma will meet with Ms Whillans to find out more about the event and organise the fundraising letter to parents/carers. ● Annual Standards and Quality Report: Mr Pennock tweeted that the new report is available on the school's website. https://www.wallacehigh.org.uk/about-us/standards-quality-reports ● Staffing Update: Mr Pennock informed us that Mrs Bell, language teacher, will be leaving a week after the October holiday to take up a post with SCILT (Scottish Centre for Information on Language Teaching). A national advertisement has been placed to find someone to fill the post. ● Positive Destination Figure: Mr Pennock explained that this report will be published in February but preliminary information gathered by the government was captured yesterday. This report shows us the number of young people who leave school and where they go after they leave, ie jobs, apprenticeships, colleges, universities, etc. Stirling figures sit above the national average and over the past four years there has been a rise in Stirling and it looks like last year is Wallace's highest record. There has been an ongoing increase of 10% of our students going to university and graduating. ● Primary Schools' Evening: Mr Pennock stated the evening was well attended and he thanked the parents/carers for their engagement. 	<p>Head Teacher</p>	<p>SP</p>

<ul style="list-style-type: none"> ● Sponsored Walk: The sponsored walk raised just over £4,000. A donation was made to Kidney Kids charity and the rest will be used to subsidise a range of school activities and transport. ● Modernising School Website Project/New School App for Parents: Mr Pennock explained that he commissioned a company to further update the school website which would help to reduce print run papers and save money and also make it easy to access the website by mobile phones. They started in May with the aim of finishing by November. He also hopes to launch a new phone app called School App for Parents soon which he believes will be means effective and cost effective. The app can be downloaded from Google Playstore and Applestore. The app will be used to communicate effectively with parents/carers as it can provide access links to everything from Parentpay, Show My Homework, parents’ evening bookings and Google Classroom. The app can send notifications and will eventually replace text messages from the school. The school will get an analytical report from the app about parents/carers usage. Text communication would still be used for absences. Some local primary schools are using the app successfully with parents so some of our parents might be familiar with it. 		
<p>8. AOB:</p> <ul style="list-style-type: none"> ● Careers Fair: Mr Pennock requested a list of the people who had volunteered at the previous careers fair. <ul style="list-style-type: none"> ○ AC: Karen will contact Tor(previous secretary) to ask if she has a list and give it to Mr Pennock as the next Fair will be held on 12.11.19. ● New School Awards: Jackie requested that the school look at giving pupils awards that are not based on the current award system which includes academic achievement, demonstrating school values and sports awards. Mr Pennock stated that there are awards for demonstrating leadership, for volunteering and various service awards, including for serving on charity committees etc. Some parents suggested that the awards may not always take into account pupils who are on staged intervention and Mr Pennock discussed that many award winners (academic, values and service) are pupils on staged intervention. Emma requested that a working group between the parents and the school could be set up to look at the existing awards and look at possibly creating new awards. This was welcomed by all and Mrs Harris will be engaged with this. <ul style="list-style-type: none"> ○ Action: Emma will discuss with Mrs Harris and add to the next agenda. Karen happy to meet with Jackie to identify any gaps in the current awards. ● Parking: Jackie raised serious concerns about how some of the parents/carers are not taking due care when entering the school grounds or parking on Dunster Rd as they are causing danger and potential harm to the pupils by parking in access areas near Ochil House and not properly following traffic flow. Everyone agreed that it is a concern and it will be placed on the agenda for the next PTN mtg to give it more discussion time. <ul style="list-style-type: none"> ○ AC: Karen to add item to the next PTN mtg agenda. ● Thanks to everyone who attended. 		
<p>9. 50/50 – October 2019:</p>	<p>Treasurer</p>	<p>EK</p>

● Number 13	£20	Tor McKay		
● Number 59	£10	Corinne Joos		
● Number 8	£10	Clare Motel		
● Number 63	£5	Joanne Baugh		

Date of Next Meeting: Wednesday 13/11/2019
7pm – 8.30pm at WHS in the Staff Room on the first floor