



WALLACE HIGH SCHOOL PTN MEETING

28th May 2019 at 7PM
Wallace High School, Stirling

Attendees:	
Wendy McKinnon	Alison Gow
Tor	Janet Laverty
Donna Harris	Eve Kidd
Jackie Gee Faulkner	Scott Pennock
Sandra Sankey	Pauline Drummond
Emma Torrance	Janice Morgan-Singh
Apologies:	
Senior Pupils	Kate Buchanan
Karen Morrison	Rachel Blackburn

Agenda Items:	Action:	Who:
<p>1. Welcome and Introductions:</p> <p>Chair opened the meeting at 7pm thanks and introductions made, known apologies given.</p>	Chair	WM
<p>2. Treasurer Report:</p> <p>Overview of 2018-19 Accounts provided by Treasurer:</p> <ul style="list-style-type: none"> - Total income: £3,011.78 - Total expenditure: £2,554.24 - Balance as at 28.05.19: £1,970.87 <p>Treasurer again raised that preference is for the money to be used rather than sitting unused in account, encouraging school to ensure any opportunity for PTN funding support is made visible.</p>	Treasurer	EK
<p>3. Communications Co-ordinator Report:</p> <ul style="list-style-type: none"> • Web Team coming in to review and update school website, linked to this will be an overhaul in terms of the school being able to 'real time' update (for example staffing changes, etc). Will be more easily accessed from mobile devices, tablets going forward. Intend to move to a calendar system which can be downloaded straight from main website into phone calendars. 		

<p>4. Ochil House Report:</p> <ul style="list-style-type: none"> ● 4 x P7's continuing with their Transition on a Tuesday for 4 more weeks. There is a final sharing session with their Parents/Carers on 18th June. ● Ochil House coffee morning is Thursday 6th June, when the guest speaker is Joanne Barrie, a Community Sexual Health Educator. ● Annual 'Kids' Day Out' hosted by Stirling Rotary, is being held on Wednesday 12th June at Bridgehaugh. ● Thursday 20th June is trip to Royal Highland Show, fingers crossed for the weather. 24 pupils will be attending. ● The Final Year Assembly will take place on Wednesday 26th June at 1.30pm. ● Ochil House pupils will participate with McLauchlin Games being held on Thursday 27th June, with games and lots of fun. ● And finally, Staffing news: <p>After many years of service in Ochil House, June Douglas an SLA is retiring. On behalf of all parents, we wish June an amazing retirement and warmest wishes in her new found freedom!</p> <p>We wish Lisa, a SLA, every success, contentment and satisfaction, as she goes on to begin her Nurse training.</p> <p>Charlene, SLA, has already started her Maternity, however, we hope she enjoys this wonderful time, with her little bundle of joy who has very recently arrived!</p> <p>Congratulations to all 3 ladies on their different and exciting life adventures!</p> <p style="text-align: center;">Cheery, Alison</p>	<p>Ochil House Rep</p>	<p>AG</p>
<p>5. Head Teacher's Report/Update:</p> <ul style="list-style-type: none"> ● <u>Summer Facilities Work:</u> <ul style="list-style-type: none"> - Ochil House: (FES) Garden Phase 1 (completed over summer) - Paving: (FES) all being lifted and re-laid - Library: (WHS) recalibrate back-end area to build a flexible, calming space - Atrium: (WHS) refresh this area (wall art – outside/in style seating, updated furnishings) - Theatre: (WHS) refreshing furniture <p>Hope is for all work above to be completed during summer break, though may extend into October, depending on timelines.</p>	<p>Head Teacher</p>	<p>SP</p>

<p style="text-align: right;">(cont.)</p> <ul style="list-style-type: none"> - Staffing Updates: - New Permanent Chemistry / History / 2 x PE Teaching staff - 6 x probationers: Physics / Biology / English / Music / Modern Studies & PE <ul style="list-style-type: none"> ● School Calendar: <ul style="list-style-type: none"> - 2 x additional in-set days (1st as school returns after summer, and Friday before early May holiday) - Thursday 29th August 2019 = PTN Meeting - Sponsored Walk planned for Friday 6th September '19 - Calendar in course of being finalised ● S4-6 Prelims: changes have been made over time to units and exam formats and so we will move to a single Prelim diet for S4-6 in January to minimise periods of disruption and to support in trying to provide a better balance for students in terms of study etc. ● PE Kit: SP newly alert to P7 parents/carers still being issued a slip asking whether child(ren) want Nike or non-branded version of PE Kit. This is contrary to what has been discussed with the school. WHS removed reference to Nike version of kit, and this was agreed with supplier, so efforts are underway to establish how this has happened in order to ensure the message to Parents/carers is clear that school expectation is just for black kit and if feasible with WHS logo. ● Blazers: Uniform Bank (proceeds go as a donation to Young Carers / Eco Group) Bank is to encourage uniform being worn as well as sustainability. Earing of blazers is key to overall uniform ● Erasmus: due to be hosted by WHS in September, will be looking for support from PTN (ideas welcome, as well as potentially funding) ● S3 Graduation ceremony was recorded, this will be uploaded onto the school website once a sound issue has been resolved. 		
<p>6. AGM:</p> <p>Review of Year:</p> <ul style="list-style-type: none"> ● Sponsored Walk ● S6 Prom – supported with funds ● Uniform Bank – ready to expand to open in evening ● Activities Day – Cinema experience supported with PTN funds ● Career Journey event: network of parent/carer connections to be shared with school to help expand the annual Careers event facilitated by the school. ● General fundraising throughout the year, helping school generally including Faculty Wish Lists 		

<p>AGM AOB:</p> <p>The following roles are available and anyone interested in finding out more are encouraged to get in touch. Wendy (outgoing Chair), Janice (outgoing Comms Rep), and Tor (outgoing Secretary) will be happy to chat through all that is involved with their respective roles.</p> <p>Linked to these openings, attached alongside these Minutes are supporting documents outlining the roles of: Chair (vacant), Secretary (vacant), and Treasurer (filled).</p> <p>Suggestion made in terms of proactive recruitment to fill outgoing PTN positions, is to engage with feeder Primary schools at their PTN equivalent meetings, to help bring to life the roles and what's involved.</p> <p>Action: Chair to message feeder school PTNs to express that there are PTN vacancies at WHS.</p> <p>Action: Generate Job Descriptions for key PTN roles (generic role descriptions sourced from Connect website and attached with Minutes. Other key WHS PTN roles include: Communications Coordinator / OH Rep / Fundraising Lead, information relating to each can be provided on request)</p>		
<p>7. AOB:</p> <ul style="list-style-type: none"> ● Summer Show: sorted for hands of help ● Sponsored Walk: upcoming in September, will need to ensure volunteers (5/6 needed, plus purchasing of Freddos, etc) ● Health & Wellbeing / Attainment Success: Hub has resulted in improved academic attainment, which is a great testament to the school and critically the individual pupils hard work and effort. ● Re-coursing: If not available to attend day in person can 'call' school (12th August '19). Will also do any re-coursing as school starts back if required. ● Dependent on course uptake there may be a requirement for pupils to go to other schools to do course if not being offered at WHS, transport arrangements will be made by school where this approach is the option, and not hosted at WHS. 	PTN	ALL
<p style="text-align: center;">Date of Next Meeting: 29/08/2019 7pm – 8.30pm in the Staff Room within WHS (first floor)</p>		

50/50 – May '19:

£5 – Jackie Edmiston
£5 – Alison Penman
£10 – Lindsay Brooks
£10 – Louise McLeod
£20 – Edward Marshall

50/50 – June '19:

£5 – Sheena McDougall
£5 – Cara Wood
£10 – Victoria McCusker
£10 – Edward Marshall
£20 – Cara Wood