



WALLACE HIGH SCHOOL PTN MEETING

29th May 2018 at 7PM

Wallace Room, Wallace High School, Stirling

Attendees:	Apologies:
Scott Pennock Alison Gow (OH Rep) Wendy Mackinnon (Chair) Tor McKay (Secretary) Eve Kidd (Treasurer) Jackie Gee-Faulkener Rachel Blackburn Kate Buchanan Donna Harris Moira-Ann Jack Sandra Sankey	Janet Lafferty Janice Morgan-Singh

Agenda Items:	Action:	Who:
1. Welcome and Introductions: Chair opened the meeting at 7pm thanks and introductions made, known apologies given	Chair	WM
2. AGM / Review of past year and election of Signatories: CHAIR: Tor proposed that Wendy remain in position, Eve seconded TREASURER: Wendy proposed Eve remain in position, Alison seconded SECRETARY: Alison proposed Tor remain in position, Rachel seconded COMMUNICATIONS: Wendy proposed Janice remain in position, Tor seconded OCHIL HOUSE REP: Wendy proposed Alison remain in position, Tor seconded FUNDRAISING REP: Wendy proposed Janet remain in position, Alison seconded	Chair	WM
3. GDPR: School awaiting guidance from Stirling Council WM to liaise directly with Wendy (Office Admin)	Chair	WM
4. Career Journeys event: <ul style="list-style-type: none"> • SP advised that Career Journey event date is confirmed as Tuesday 18th September 2018 • TM to reconnect with offers of support asap to ensure confirmed date is known and committed to. • Anyone interested in supporting this event to get in touch, via the PTN Mailbox. 	Secretary	TM

<p>Event Objective: Informal event led by Parents & Carers, to enable young people and their parents/carers to chat informally with people who work in a variety of different jobs. Career journeys rarely go in a 'straight line' often requiring resilience, which as digital capability begins to transform the world of work is increasingly important. Jobs exist today that didn't as little as a year ago.</p> <p>Question: Doing a job which you never thought you would be as you worked through your school years?</p> <p>Question: Realised the course you thought was the 'one for you' wasn't and changed to doing something else?</p> <p>Question: Qualified but doing something different to your degree?</p> <p>...then we'd love you to get involved!</p> <p>We're looking to have as broad a representation of jobs covered at this: Accountants though to You Tubers, Builders through to Zoo Keepers...no job is too big or too small...</p>	<p>Secretary</p>	<p>TM</p>
<p>5. Treasurers Report:</p> <ul style="list-style-type: none"> • Proper set of accounts to be submitted post PTN meeting for audit purposes. • Various school led events across the year, including Winter and Spring Concerts and Fashion Show. • 50-50 Club = £950 raised, though £95 has been issued in cheques but which have not been deposited as yet. • Opened the year with £2,200 • DH and SP thanked PTN again for the contribution to the Cinema experience, expressing the contribution makes a real difference • Treasurer remains keen to have funds sitting in account getting used. <p>Request: Funding support for transport to Airth Castle is venue for Senior Prom (PTN fund bus to transport pupils to/from venue) @ 9th June (circa 120 plus staff) Anticipate cost to be >£600 (PTN agreed to fund £400)</p> <p>Request: Sponsor the cost of end of term show printing of the programme, or the refreshments (approx. £200) Agreement from PTN to fund up to this amount.</p> <p>Post Meeting Request: Young Carers approached PTN for funding in support of upcoming trip, needing funding help to purchase toiletries, sun cream for the kids, and have some cash to be able to pay for showers. PTN provided £300, with the following feedback from Gill Newall "We are very grateful to the PTN for the donation. It means we can get kids warm socks, toiletries, a team hoodie and have money for showers and a hot chocolate in the marina".</p>	<p>Treasurer</p>	<p>EK</p>
<p>6. Communications Co-ordinator Report:</p> <ul style="list-style-type: none"> • Website links were added and the opportunity to place more news items 		

<p>directly to PTN pages. We should consider how we can make more use of the website pages to promote and share information.</p> <ul style="list-style-type: none"> • Ochil Report was placed on PTN website for the first time in the Autumn which proved to be a popular read. It was thought that the PTN could do more of these updates which are more informative than Minutes of the meetings. If anyone would like to suggest or contribute to website content then please feel free. • Wendy and Janice did the first Facebook live draw for the 50/50 club • Questionnaire for Parental helpers and Careers fair in collaboration with Mr Smith was designed and published. • Helpers Survey Results: <ul style="list-style-type: none"> 17 Facebook offers for Careers Event – Tor has followed these up in preparation for PTN careers event in the Autumn session of 2018/19 Several offers for Mr Smith’s – Interview Panel (Schools daytime careers event in November) - Unsure if these have been passed on to Mr Smith 14 offers for Careers Event through online survey and the following offers for help - still to be followed up by PTN. <ul style="list-style-type: none"> • 5 for Occasional Refreshments • 1 sourcing raffle prizes • 2 Landscaping and Labouring for Sensory Garden project • 1 Guidance for parenting through the teens <p>It would be great to start planning events so, as a PTN, we can have focus on projects that could be achieved during the next year.</p> <ul style="list-style-type: none"> • Usual promotion of events, meetings and the uniform bank through social media accounts. Email still most popular way for parents to receive news/information from PTN so perhaps going forward we can make more use of the web pages for sharing news/info. 	<p>Comms Co-ordinator</p>	<p>JMS</p>
<p>7. Ochil House Report:</p> <ul style="list-style-type: none"> • Groups from OH are accessing the Tiny Farm. This is based at St Modans HS on land within their perimeter. OH have keys to access a Shed with all the necessary tools for taking responsibility of their raised beds. OH and other schools can access their beds. New and exciting venture. • Thursday 24th/25th May – 5 x P7s enjoyed participating in their transition programme. Thursday lots of team building activities with Mrs McKay’s class and then in class on Friday. • Wednesday 30th May – PC Brown working with groups in CPR training / Greenroutes senior group are going to Gardening Scotland at Ingleston. 	<p>Ochil House Rep</p>	<p>AG</p>

<ul style="list-style-type: none"> • Thursday 7th June – OH Coffee Morning, guest speaker is Groinne our music therapist / 2 x S6 are very excited about their Prom at Airth Castle. • Friday 8th June – OH sponsored cycle for Outdoor area funds. • Wednesday 13th June – Stirling Rotary host their annual Kid’s Day Out at Stirling Rugby Club. It’s a non-uniform day heading off about 9.30am to Bridgehaugh. • Thursday 14th /15th June – as part of their Duke of Edinburgh, many of the S5/6 have an overnight excursion to Auchengillan Outdoor Adventure Centre near Blane. Lots of fun with activities, canoeing, visit to Queens View, and grass slides to name but a few! • Thursday 21st June – S2-6 annual trip to Highland Show at Ingleston / P7 transition group and S1s have their final Art Link session. • Friday 22nd June – OH participate in WHS McLauchlin Games. • Tuesday 26th June – Kate Brisbane from Royal Horticultural Education Trust is coming to talk about The Cereal Story, Farm to Plate project. This year the group chose cereal oats, planted seeds and will continue to look at what happens next...baking...plate! • Thursday 28th June – Saying farewell to our S6 group at end of year Assembly, including our choir. • Friday 29th June – end of term, 12.45pm <p>Question: what is the career pathway for Ochil House pupils? SP = always a positive destination established for each young person (college / work placements), AG explained that it is very personalised depending on the individual needs, and costs involved and funding available.</p> <p>Info: Camphill are having their annual cycle fundraiser, where the route is through the Safari Park. Saturday 9th June. Registration is from 6pm (£10 Adult, £5 Child), cycle starts at 7pm.</p>		
<p>8. Head Teacher’s Report/Update:</p> <ul style="list-style-type: none"> • New Calendar: finalised draft, due to be posted out to Parents/Carers before summer break, and will be added to school website. Incorporated start and finish times where able to. • Study Leave/Prelims: try and show it as closely as possible, over 2 weeks • Easter: Forward call out that Easter Bank Holiday weekend 2019 is separate to 2 week school break • Improvement Plan: draft nearly completed. PTN was named last year due to Uniform Bank. Looking to mention Career Journey event as well as the Health Eating focus piece (survey). Key will be to get the Pupils to lead on this more. <p>Feedback: Vary options post Sports event (out with school hours), concern that Macdonalds is over-used.</p> <p>Idea: build on ‘Healthy Tuck’ successful format running in Riverside Primary School. Chance to engage new S1 Pupils to do this.</p> <p>Feedback: Stirling Food Assembly keen to work with Schools. Stirling High just started an initiative, which might be worth checking out?</p>	<p>Head Teacher</p>	<p>SP</p>

<ul style="list-style-type: none"> • Exams: nearing conclusion. Focussed study sessions very successful. • Validated Self Evaluation: in partnership with our linked schools (Dunblane and Bannockburn). Session where school is able to check that what they perceive to be strengths are indeed strengths, and vice versa. Good process for idea generation too. • Facilities update: a few things happening over the summer. <ul style="list-style-type: none"> - Bike Shelter: FES keen to get it moving, hopefully will be completed soon. - Swimming Pool: maintenance outstanding (part needed which can only come from Holland). Lining of pool will be done over the summer. Changing area will be re-tiled over the summer • Staffing: New probationers coming in, and looking forward to working at Wallace High School. All schools in area committed to taking on at least 4 Probationers, to support Stirling Council meet its obligations. • End of Term focus: McLaughlin Games, School Show, Awards • Wallace Room: being rebranded as a 'Wallace Hub' to create a space for young pupils (refurb) to remove barriers (anxiety) that otherwise are there. 				
<p>9. AOB:</p> <ul style="list-style-type: none"> • Conducted April and May Draw: <table border="1" data-bbox="248 1021 1118 1308"> <tr> <td data-bbox="248 1021 683 1308"> <p>50/50 Draw – April</p> <p>(£5) = 6 – Joanne Stewart (£5) = 26 – Louise McKay (£5) = 16 – Fiona Atkinson (£10) = 2 – Sharon Welsh (£20) = 81 – Kirstin Birkin</p> </td> <td data-bbox="683 1021 1118 1308"> <p>50/50 Draw – May</p> <p>(£5) = 11 – Jan Draper (£5) = 75 – Diane Curran (£5) = 6 – Joanne Stewart (£10) = 64 – Arlene Mitchell (£20) = 49 – Alison Penman</p> </td> </tr> </table> <ul style="list-style-type: none"> • LGBT+ (Equality Network) Query raised about 'National Week' time point within year. School confirmed that they recognise this Inclusion & Diversity focus with LGBT+ Purple Friday (Friday 1st March 2019) • Uniform Bank: <ul style="list-style-type: none"> - Focus on making this more 'user friendly' so pupils/parents/carers feel able to access this more. - Query whether primary schools will have the P7 pupils moving up into S1 measured? SP will follow up with Logo Express - WM asked SP if school could advertise - PTN will ensure it is communicated - Suggestion: engage pupils in designing a Uniform Bank logo (DH will take forward) • Head Boy/Girl Updates: started this however didn't manage to build momentum but want to keep a focus on this. • Internet Security: engage the Head Boy and Head Girl to support. Link to focus on health and wellbeing. WM flagged that having food provided (e.g. pizza), also RPS used an opt in form to gauge interest levels. 	<p>50/50 Draw – April</p> <p>(£5) = 6 – Joanne Stewart (£5) = 26 – Louise McKay (£5) = 16 – Fiona Atkinson (£10) = 2 – Sharon Welsh (£20) = 81 – Kirstin Birkin</p>	<p>50/50 Draw – May</p> <p>(£5) = 11 – Jan Draper (£5) = 75 – Diane Curran (£5) = 6 – Joanne Stewart (£10) = 64 – Arlene Mitchell (£20) = 49 – Alison Penman</p>	PTN	ALL
<p>50/50 Draw – April</p> <p>(£5) = 6 – Joanne Stewart (£5) = 26 – Louise McKay (£5) = 16 – Fiona Atkinson (£10) = 2 – Sharon Welsh (£20) = 81 – Kirstin Birkin</p>	<p>50/50 Draw – May</p> <p>(£5) = 11 – Jan Draper (£5) = 75 – Diane Curran (£5) = 6 – Joanne Stewart (£10) = 64 – Arlene Mitchell (£20) = 49 – Alison Penman</p>			

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> • Other school PTNs: regularly meet with other school organisations, and aim to continue this. • Fundraising: looking for fresh ideas in terms of what to do that would appeal and generate attendance, and therefore funds. • Food Provision/Survey: Survey issued to Pupils, SP will provide detail to PTN. PTN Issued Survey (lead given by Dunblane High), will follow up on any responses. Question raised as to when pupils entitled to free school meals gets their allocation in time to cover break as well as at lunchtime. Further question raised as to what provision (if any) school is able to make for children coming to school who have not eaten before school starts, and also who may not expect to get food on returning home (later in the day). | | |
|--|--|--|

<p>Date of Next Meeting: 27/08/2018 7pm – 8.30pm in the Wallace Room within WHS</p>
--