



WALLACE HIGH SCHOOL PTN

MEETING

8<sup>th</sup> November '17 at 7PM

Wallace Room, Wallace High School, Stirling

Attendees:	Apologies:
Scott Pennock (Head Teacher)	Janet Laverty (Fundraising)
Donna Harris (Deputy Head Teacher)	Rachel Blackburn
Wendy McKinnon (Chair)	Jackie Gee - Faulkner
Eve Kidd (Treasurer)	
Janice Morgan-Singh (Comms)	
Alison Gow (OH Rep)	
Tor McKay (Secretary)	
Kate Buchanan	

Agenda Items:	Action:	Who:
<p><b>1. Welcome and Introductions:</b> Chair opened the meeting at 7pm thanks and introductions made.</p>	Chair	WM
<p><b>2. Apologies:</b> Apologies given and accepted (as above).</p>	Chair	WM
<p><b>3. Treasurers Report:</b> Account Balance circa £900, allowing for known and upcoming expenses.</p>	Treasurer	EK
<p><b>4. Communications Co-ordinator Report:</b></p> <ul style="list-style-type: none"> <li>Working on survey to gain parent/carer input around what they would be interested in supporting / what their jobs are and if they would be interested in supporting the upcoming PTN led career fair.</li> </ul>	Comms Co-ordinator	JMS
<p><b>5. Ochil House Report:</b></p> <ul style="list-style-type: none"> <li>Noted that names of young people perhaps should not be quoted. SP not certain this poses any regulatory issue, forward action to devise parent/carer permission slips.</li> </ul> <p>There was lots of fun on 27<sup>th</sup> October, with the Hallowe'en Party. Some young people dressed up and all had fun dooking for apples, treacle scones, and lots of fun games.</p> <p>S3-6 had an interesting and helpful time at WHS Careers and Apprenticeship Fair yesterday (7<sup>th</sup> November '17).</p> <p>PC Liz Brown is due to visit OH on Thursday 9<sup>th</sup> November, as part of the 'No Knives Better Lives' programme, which she has been doing with the Mainstream young people. For each of the OH classes, PC Brown has a differentiated, more interactive programme, 'Keeping Ourselves Safe'.</p> <p>10<sup>th</sup> November is the 2<sup>nd</sup> Gardening Club, 3-4pm where Parents/Carers along with their willing young people help with the OH garden.</p> <p>S5-6 College Group are going Bowling with their friends from College.</p> <p>17<sup>th</sup> November WHS are hosting an exciting opportunity for young people in specialist provisions to have their say! This is a Scottish Government initiative, where 2 interested young people represent their friends in OH. The Young Ambassadors Group for Inclusion Network gives them an excellent opportunity to have input and develop ownership of their education.</p>	Ochil House Rep	AG

<p>21<sup>st</sup> November, Rory and Sue return from the Stirling Youth Music initiative for their next session with each class on an exciting new theme.</p> <p>22<sup>nd</sup> November OH are hosting their pamper fundraising night with Lush, so we can stock up on our bath bombs!</p> <p>7<sup>th</sup> December Joanne Barrie from NHS Forth Valley who is the Co-ordinator of School Programmes, is giving a talk at OH Parents/Carers coffee morning on Relationships and Sexual Health Education.</p> <p>14<sup>th</sup> December OH will attend the Panto at the Macrobert Arts Centre, which this year is Chick Whittington... oh yes we are!</p> <p>15<sup>th</sup> December sees the Play Unified Christmas Party.</p> <p>19<sup>th</sup> December is the Senior Dance.</p> <p>21<sup>st</sup> December is the Christmas Assembly... Ho!Ho!Ho!</p>	<p>Ochil House Rep</p>	<p>AG</p>
<p><b>6. PTN Summary:</b></p> <ul style="list-style-type: none"> <li>• Extra Curricular activities are now available to view online via the WHS website: <a href="http://wallacehigh.org.uk">wallacehigh.org.uk</a></li> <li>• Response to feedback re Video (knife crime) is that the intention is for the video to be “hard hitting”. DH reassured that the video is not shown in isolation, that there is follow up activity.</li> <li>• Chair advised that potential to commit to making Uniform Bank open on a regular basis. SP flagged the possibility of engaging S6 young people support. Opening Times/Dates will be advertised via PTN section on WHS website: <a href="http://ptn.wallacehigh.org.uk">ptn.wallacehigh.org.uk</a></li> <li>• Recycling: Home Ec. (cans / jars / etc) / Bins in the Atrium. SP would like it to be a Pupil-led initiative, linked with eco-club involvement. Recycling happens well in faculty classes but not so well (or able to be monitored) within the Atrium. Looking to re-establish Green Flag status.</li> <li>• Chair mentioned she will be meeting with other PTA organisations in Dunblane on 22/01/18 Looking forward to the networking opportunity, and sharing/benefitting from shared good practices.</li> </ul>	<p>Chair</p> <p>Head Teacher</p> <p>Chair</p> <p>Chair/HT</p> <p>Chair</p>	<p>WM</p> <p>SP</p> <p>WM</p> <p>WM/SP</p> <p>WM</p>
<p><b>7. Deputy Head Teacher summary:</b></p> <ul style="list-style-type: none"> <li>• Study Café: ‘New’ on Thursday lunchtime / for junior Pupil audience. via main website.</li> <li>• Show My Homework: should anyone have technical difficulty accessing SMH, then there is a SMH tile available via the main WHS website: <a href="http://wallacehigh.org.uk">wallacehigh.org.uk</a></li> </ul>	<p>Deputy Head Teacher</p>	<p>DH</p>
<p><b>8. Head Teacher’s Report:</b></p> <ul style="list-style-type: none"> <li>• Careers Fair: huge event, over 550 young people through the ‘doors’. Positive feedback, in fact best so far. One young person took charge of running the event to gain valuable experience, as interested in going into a Event Management career.</li> <li>• Details between now and people making choices can change, but process has started in terms of planning future teaching resource (staffing predictions)</li> <li>• S4 Prelims coming up at the end of November. Schedule 1 week of study leave, then exams held over 2 week period. Revised scope of Nationals (increased size of exams). Exams are held in Assembly Theatre.</li> <li>• Prelims will be ‘sections’ of course content as whole curriculum has not yet been covered.</li> <li>• Running study cafés in school, and will also be running some out in the community, as done previously to good success (pre and post Easter ’18).</li> </ul>	<p>Head Teacher</p>	<p>SP</p>

<ul style="list-style-type: none"> <li>• Infrastructure investment: Health &amp; Safety survey has now been done, school is doing everything possible to ensure work progresses.</li> <li>• Prior to January meeting SP will provide Chair and Treasurer with full Financial Report. School runs to the 'normal' financial year however budgets in schools are linked to Census. Budgets are based on roll for the catchment of the school. Roll estimates feed into the timetable planning. Core provision is all in place. There are a number of unpredictable factors which impact, such as the local Authority driving any required 'cuts'.</li> <li>• Staffing Update: 1 Faculty leader going on maternity leave : Mrs Sinclair has been successful in back filling this post.</li> <li>• School have been nominated for Diversity Award (event is taking place at end of November) WHS have been nominated in the "Equality Advocate" category, and are delighted to be being recognised regardless of final outcome.</li> </ul>	Head Teacher	SP
<p><b>9. Head Boy and Head Girl Report (provided by Head Teacher):</b></p> <ul style="list-style-type: none"> <li>• Moved date for Senior Prom to ensure all young people have completely finished exams</li> <li>• Venue = Airth Castle</li> <li>• Date = 9<sup>th</sup> June '18</li> <li>• Anticipate that the Senior Pupils organising the event may seek financial support in relation to transport from PTN</li> <li>• Learnings shared about opportunity that could afford WHS young people an chance to raise funds for events such as the Senior Prom. Providing option of tea or coffee during Parent Nights (additional trolley, one as usual for Teachers, and one for Parents/Carers). If S6 pupils could run this, then they could benefit from funds generated.</li> </ul>		
<p><b>10. Ceilidh:</b></p> <ul style="list-style-type: none"> <li>• Discussion around concern that due to clashes with other organised events ticket sales may not be sufficient to warrant running at this time.</li> <li>• Reviewed school calendar and rescheduling to w/c 5<sup>th</sup> March (Friday 9<sup>th</sup> March – 'Spring Fling')</li> </ul>		
<p><b>11. Careers Fair – update:</b></p> <ul style="list-style-type: none"> <li>• AG and TM attended the S5 session on 7/11, and made to feel very welcome</li> <li>• Notable 'buzz' and energy in the room</li> <li>• Stalls clear in terms of which organisation/workplace</li> <li>• Reps keen to further support, once PTN led event detail/objective agreed</li> <li>• Anecdotal feedback from organisation reps included: <ul style="list-style-type: none"> <li>- S3 asked most questions</li> <li>- Active Stirling team not approached at all by S3 young people</li> <li>- Varied route to role across those who AG/TM met with and chatted to.</li> <li>- Peter Smith (Creative Industries) keen to help shape PTN led event</li> </ul> </li> <li>• Reflections: <ul style="list-style-type: none"> <li>- School event great in terms of providing young people with key facts about how to get either into further education and specific courses, or modern apprenticeships.</li> <li>- Opportunity for PTN event to focus more on 'career stories'... how people have come to be in the jobs they are in, or working for the organisations that they do?</li> <li>- Need to make event accessible: parents/carers able to attend along with young person/people?</li> <li>- Demonstration of online support/resources?</li> <li>- Link with 'world of work' team?</li> </ul> </li> </ul>	Secretary	TM
<p><b>12. 50/50 Draw: drawn live at the PTN Meeting by Deputy Head</b>  1<sup>st</sup> drawn = Number 46 – Helen Hawthorne (£5)  2<sup>nd</sup> drawn = Number 60 – Deborah Keir (£5)  3<sup>rd</sup> drawn = Number 13 – Wendy Craig (£5)  4<sup>th</sup> drawn = Number 70 – Catherine McGarry (£10)</p>		

5 <sup>th</sup> drawn = Number 7 – Wendy Waddell (£20)		
<p><b>13. AOB:</b></p> <ul style="list-style-type: none"> <li>• Question raised about use of ‘Show My Homework’ (SMH) versus ‘Edmodo’. Edmodo is not a homework diary, but is a platform for sharing content. Anything that requires a password cannot be on SMH, therefore Edmodo still a platform serving a purpose.</li> <li>• Maths department are working towards introducing 2 pieces of homework per week S1 upwards. Should be in place now.</li> <li>• Learning Support query, Parent not clear about where support is being provided from during Parents Night. SP clarified that a separate appointment should be made to meet with the Learning Support teacher.</li> </ul> <p><b>ACTIONS:</b></p> <ol style="list-style-type: none"> <li>1. Parent/Carer permission slip (re names being mentioned in newsletter updates)</li> <li>2. Chair to advise all linked parties that Ceilidh being postponed</li> <li>3. TM to meet with Peter Smith to agree purpose/focus of PTN led career focussed event.</li> <li>4. TM to gain agreement from School of date for PTN led career focussed event (currently proposed w/c 29/1/18)</li> <li>5. PTN Survey to be finalised then issued</li> </ol>	<p>School</p> <p>Chair Secretary</p> <p>Secretary</p> <p>Communications</p>	<p>SP/DH</p> <p>WM TM</p> <p>TM</p> <p>JMS</p>
<b>Date of Next Meeting:</b> 16 <sup>th</sup> January 2018		