



WALLACE HIGH SCHOOL PTN MEETING
 17th January 2017 7PM - NOTES
 Wallace Room, Wallace High School, Stirling

Attendees

Tor McKay
 Karen Mooney
 Craig Downie
 Pamela Steel
 Moira Ann-Jack
 Eve Kidd - Treasurer
 Colleen Swagar – Secretary
 Janice Morgan-Singh – Communications Co-ordinator
 Janet Laverty – Fundraising Co-Ordinator
 Rachel Metcalfe – Fundraising Co-Ordinator
 Karen Morison
 Wendy MacKinnon - Chair
 Alison Gow – Ochil House Representative
 Scott Pennock – Head Teacher
 Donna Harris - Depute Head Teacher

Apologies

Jackie Gee-Faulkner - Committee Member
 Isabel Van Weert

Agenda Item	Action	Who
1. Welcome and Introductions Chair opened the meeting at 7pm thanks and introductions made.		
2. Apologies Apologies given and accepted (as above).		
3. Matters arising from last meeting <ul style="list-style-type: none"> • Minutes of the previous PTN meeting were circulated via email to PTN members (parents and carers) and the PTN website. A link to the minutes also provided via Facebook page. • Progress on Parental Survey, mock sent to committee for feedback. Distribution expected Feb break, with survey monkey link. • Wish list from Department, liaised through Paul Ramsey, invoice from school to PTN <ul style="list-style-type: none"> ○ 150 to Ochil ○ 100 Study Café ○ 100 pupil support ○ 100 pin boards 	Approved	All
4. Treasurers Report <ul style="list-style-type: none"> • Treasurer confirmed a balance of £1273.53 after payment of the wish list. Income Winter Faire £155.00, Xmas Raffle £202, Shop £221 expenses 	Eve Kidd	

<p>5. Communications Report</p> <ul style="list-style-type: none"> • Facebook well accessed this last session • Survey in progress 		JMS/ALL
<p>6. Ochil House Report</p> <ul style="list-style-type: none"> • Thank you to PTN for donation, children are enjoying 'Play Unified'. 		
<p>7. Head Teachers Report</p> <ul style="list-style-type: none"> • Scott Pennock reported that the Statuary Financial Report has been circulated to the PTN officers. • Financial support is weighted by subject area and number of students • New Staff are being sought for next session, particularly a new Gaelic Teacher is needed 	Communications Co-ordinator will place notices on website/social media	JMS
<p>8. Fundraising</p> <ul style="list-style-type: none"> • Discussion centered around supporting families for the extended overseas trips. • Trip advertising, costs and locations were discussed and will continue until next meeting. 		All
<p>9. Constitution</p> <ul style="list-style-type: none"> • Was voted on, presented Wendy MacKinnon, second Colleen Swagar • Scott Pennock will post on the school website 	Approved	All
<p>10. Uniform Bank</p> <ul style="list-style-type: none"> • Discussion centered on how to initiate a uniform recycle system. It was suggested that perhaps in the spring a room could be made available into which families would donate the cloths, and then a few days later, families could come back and get the next size that they need. 	PTN to decide with the school when this would be most appropriate.	All
<p>11. AOB</p> <ul style="list-style-type: none"> • Fashion Show- there was a request that the PTN provide refreshments • There was a request for the PTN to publicise the Show via the email distribution list • DoE- Thursday skills session Bronze and Silver- looking for volunteers that can lead/present pertinent outdoor skills sessions. Contact: Mr Gracy Gold level maybe combined with Dunblane next year • S6-Memorial fundraising for Robbie Williams being initiated for the spring. Key causes suggested Ward or Heart charity. • Mr Downie- Report on School Reporting System <ul style="list-style-type: none"> ○ Review- currently tracking reports and face to face meetings are occurring, but from student, parent and teacher feedback recommendation for change have been provided. ○ Recommended change will include addition to the face to face meetings and continuation of the twice yearly tracking reports sent home. 	<p>Approved</p> <p>Approved</p> <p>Approved- distribute info via email list</p> <p>Alison to liaise with Donna and Ochil</p> <p>Implimentation for autumn 2017</p>	<p>All</p> <p>Colleen</p> <p>Colleen</p> <p>Alison</p> <p>Mr Downie</p>
<p>12. Date of Next Meeting: 23rd March 2017</p>		All