



WALLACE HIGH SCHOOL PTN AGM 2020-21

20th October 2021 at 7PM

Staff Room Wallace High

Attendees:	
Emma Torrance, Chair	Eve Kidd, Treasurer
Kate Buchanan, Uniform Bank	Rachel Blackburn, Communications
Karen Dunn, Secretary	Scott Pennock, Headteacher
Donna Harris, Depute	Innes Macleod, Depute
Tor McKay	Emma Kirk
Nicola Smith	
Apologies:	
Karen Morrison	Fiona Atkinson

AGM Agenda Items:

1. Welcome and Introductions:

The Chair opened the meeting, thanks and introductions were made, known apologies given. Emma thanked Mr Macleod for attending the meeting and congratulated him on becoming the new S5/6 Depute Head. Emma apologised for the last minute change from an online meeting to the school. Mr Pennock explained that the PTN were permitted to use the staff room as the council has started using the school for some lets.

2. Approval of Previous AGM Meeting Minutes (10.11.20):

- Chair informed the group that the previous meeting minutes can be found on the PTN website and that the minutes were emailed by the secretary to the parents/carers.
- Eve Kidd and Rachel Blackburn seconded the PTN AGM meeting minutes from 10.11.20.

3. Matters Arising:

- Mr Pennock explained that the upcoming S1 Parents' Evening on 26th October 2021 will be held online as well as upcoming staged intervention meetings. The school will continue to review the situation and return to in person meetings as soon as possible. **Parents can state any concerns they want to discuss with the teacher in the online Wizard Booking System.**

4. Chairperson's Report:

- Welcome everyone to our AGM.
- As we have come through another challenging year without our regular PTN activities there are a few thanks to be made. Thank you to all of the parents for their support in attending online meetings and a big welcome to our new parents. There has been a large number of parents attending online meetings as compared to the smaller number who attend in person. The group decided to survey the parents, especially those that have attended the meetings as to whether they would like a mixture of online and in person meetings. **AC: Committee to design and send out a survey.**

- Following up on the actions of the previous AGM, Karen has found a few people to ask to audit our accounts. We had also discussed co-opting a representative from the community to join our meetings so we can look into it again. Possible members could be Reverend Dan Harper, and Robert and Peter Corrieri, and/or someone from the Causewayhead Community Council. **AC: Karen**
- On the positive side we do have a healthy bank balance and have asked the school for Requests. We made a donation to the S6 Prom and the chair thanked Rachel for organising free ice-cream donations from Graham's Dairy.
- Committee vacancies: Fundraising and possible Ochil House representative. **AC: Rachel and Karen to advertise posts.**
- Office Bearers: Karen continues as Secretary, Rachel as Communications Officer, and Emma as chair until someone can be found to fill the role, Eve is retiring as Treasurer so the role will need to be advertised. Emma thanked Eve for her long, dedicated service and wished her well. Kate will continue in her role running the Uniform Bank and Tor agreed to be Co-chair. **AC: Rachel and Karen to advertise Treasurer and Chair posts.**
- Our uniform bank is very successful and is much appreciated by pupils, parents, and the school. It allows pupils to buy or exchange blazers etc. for a small fee or donation. Kate and Tor very kindly kept the uniform bank open, making uniforms accessible to all.
- Lastly, Emma thanked all the committee members, parents and the school for their hard work and support.

5. Treasurer's Report:

- Overview of 2020-21 WHS PTN Account:
 - Total income £2,083.62
 - Total expenditure £879.43
 - Balance as at 31/10/20 = £1,817.12
 - Funds as at 20th October 2021 = £1,204.19

Circa £1900 still in account, the Treasurer again raised that preference is for the money to be used rather than sit unused in the PTN account, encouraging the school to ensure any opportunity for PTN funding support is made visible.

- Despite the financial year stopping us from fundraising, we still used the financial year of May 2020 to June 2021 for the end of year report.
- Eve explained that our income and expenditure will be affected due to cancelled events due to covid ie. school shows, tuck shops, fundraising events, S6 Prom, etc.

5. AOB:

- Emma asked Mr Pennock to find out if Ms Whillans will sell football scratch cards to raise funds for the PE Dept because we will need to renew the PTN gambling license. By renewing the license we can hold more fundraisers. **AC: Eve to renew license.**
- 50/50: We will reintroduce the 50/50 Club by sending out letters to parents via the school. The club is more successful when we reach out to parents via paper rather than asking online.
AC: Committee
- A parent asked if the school Mountain Bike Club received funds to buy night bike lights. The lights were paid for through school funds.
- Mrs Harris will ask the various school departments if they need any funds from the PTN.
- Mr Pennock stated that there will be changes in the way the Duke of Edinburgh scheme will run. Currently, Stirling Council has a relationship with the Duke of Edinburgh scheme but in future each school will have an individual relationship with DoFE. He is hopeful that the scheme will continue to

run smoothly but there is a current issue with transport(availability, quality and insurance) which affects logistics of DofE sites. The intention is to proceed with the scheme as planned.

- Uniform Bank: Tor thanked reception for donating lost property and the bank is currently overflowing so time will help to sort it. Mr Pennock explained that the Conference Room can currently be used to store the Uniform Bank. Mrs Harris spoke about a sustainability scheme that the school will launch alongside a parent working group which will involve uniform swapping, a possible cafe and baristas, with more details to follow. Mr Pennock will advertise via the school app once he discusses the scheme with Mr Ramsey.
- PTN thanked Mr Pennock for inviting Emma to attend the interviews for the S5/6 Depute Head.
- Emma congratulated Mr Macleod for successfully becoming the S5/6 Depute Head and asked him to tell the group about himself. Mr Macleod grew up in the Scottish Isles and his first teaching job was at Drumchapel Highschool in Glasgow where he taught Maths for 9 years. He came to Wallace High in 2007 and worked as Head of Maths, Computing and Business. Along the way he worked in the Stirling school community with curriculum development and with cluster Numeracy Champions from ages 3-18. He is very happy continuing his career with the Wallace Family.
- **Headteacher Update:** There are still compromises and adjustments to be made with lessening restrictions.
 - **Staffing:** Mrs Messner, school nurse, has retired and has been replaced by a designated first aider from the school staff; Mr McNair has retired from Ochil House; Mrs Devine is on maternity leave.
 - **Annual WHS Standards and Quality Report 2021:** The report will be issued towards the end of October and can be accessed via the app and the website. Completed data will be published on Parent Zone in February 2022. Mr Pennock briefly stated:
 - "There is very good reason to be exceptionally proud of our youngsters across the school. As ever, reflection on the past year only serves to positively challenge us in terms of what is to come in session 2021/22. Despite the current national challenges, our ongoing work aims to maximise opportunities, experiences and, consequently, achievement for all of our young people. Our school community has shown adaptability, resilience and a genuine concern for others in the past sessions that serves to provide a positive platform on which to build in the year ahead."
 - "In constructing the report two key questions asked are: 1. How well do children in Wallace High learn and achieve? 2. How well do we support children to develop & learn?"
 - "The report utilises Insight data to give a rounded picture of school performance, broadening out the data that was previously presented nationally. Against traditional measures, we had a good performance this session, but it is important to note that sessions 19/20 and 20/21 are very much standalone years in terms of results analysis due to the specific context of Covid-19. Our S4 Nationals figures convey 43% of pupils achieving 5 awards at National 5 level. Our figures for pupils achieving one, three and five Highers (28%), indeed, all remain above historical comparator averages and convey sustained, improved performance across stages."
 - "We are also interested in how well we improve the quality of our work and what we will focus on in the session ahead. This is evaluated under key headings from last session's Improvement Plan. A full summary of improvement priorities for 2021/22 is published on our website and School App."
 - To help assist with improvements and attainment a parental engagement team will start work again which will include Mrs Harris, Mr Macleod and Mrs Sinclair.
- Ochil Report: on hold until next meeting.
- Eve asked how the PE changing rooms are shared as there seems to be mixing of pupils from a range of ages. Mr Pennock will make enquiries with the aim to decrease the mixing of pupils.

- Mr Pennock will liaise with the pupil council regarding a school fleece or hoodie with school logo for sale. There are concerns about causing parents more expense and issues with pupil equity.

6. Close of AGM

**Date of Next Mtg Tuesday, 11th January 2022
7pm – 8.00pm Staff Room, 2nd Floor, Wallace High**