

**Minutes of Parent Teacher Network Meeting
Wallace High School
4th June 2013**

Present: Fara McAfee (Chair), Helen Hawthorn (Treasurer), Gill King (Secretary), Scott Pennock (Headteacher), Donna Harris (depute head), Jennifer Bairner, Sandra Hayashibara, Jane Riley, Kitty Gallan, Nick French, Sarah Shaw, Donna Harris, Christine West, Lynne Goldie, Maureen Firth, PC Liz Brown, Caroline McEwan, Karen Benson, Kathy McMaster, Helen Francis, Lynn Cooke, Jen Adams, Donna Rodgers, Gurwinder Singh.

Apologies: Kirsten Birkin, Yvonne Walker

Matters Arising: the postponed item from last meeting; a discussion from the head of Catering, Stirling Council will now take place in the new academic year.

Mrs Donna Harris

Fara welcomed Mrs Donna Harris to the meeting.

Mrs Harris explained that she will be looking after the middle years of the school (S3 & 4). Included in her remit is to look at the Junior Awards Ceremony, there will be 4 new awards for excellence in Music and Dance; Sport; Academic achievement and School values – details of these can be found on the website. In the future there will be an Assembly each term where achievement can be celebrated. She will also be looking at the Homework Policy, clarifying the type of homework expected and how parents/carers can help and where support can be found. More information can be found on the website. www.wallacehigh.org.uk

PC Liz Brown

PC Brown was introduced and welcomed to the PTN. Over the past 5 months she has been made to feel very welcome and works closely with the pupil support team. Her role is primarily an Educational one. She gives classroom talks on crime & punishment; weapons; drinking; bullying and cyber bullying. Teachers can request specific items to be covered. She works Monday to Friday and during the holidays she will be working within the Wallace High community.

It was asked whether S4 was too early to be shown the film that covers the issues of drink driving, however it was explained that it was aimed at an audience younger than the driving age to educate them so they can make informed decisions before getting into a car with a peer who is of driving age.

She was asked to cover the fact that fake ID is illegal and participating in this could lead to a criminal record.

PC Brown offered to hold an event covering Facebook and cyber bullying for parents in the new academic year.

Action: PC Brown and SP to arrange.

PTN Funds

It was decided that the PTN administration budget from Stirling Council will go into the school funds and the school will undertake any admin needed by the PTN.

It was also decided that any funds raised would go into the pupil funds unless the committee decides it would like to support a specific project.

PTN Communications Update

It was decided that the edition of 'Flourish' should wait until photos of the school show can be printed in it. It will therefore be posted out to all parents during the summer holidays.

The PTN have been given a ½ page spread in this terms edition.

Parent/Carer Questions

It was clarified that only S5 & 6 pupils will require braiding on their blazers. Any year groups which require new ties will be given them by the school. Newly appointed Head Boy & Girl and school captains will be presented with their ties at the Senior Award Ceremony in September.

It was suggested that an event could be held to recycle out-grown blazers, past papers, revision books etc.

Action: Donna Rodgers to look into this.

Cycle Helmets must be worn when using the mountain bike track

There were requests that pupils and parents adhere to the drop off zones when dropping pupils off at the school.

Fundraising Committee

The arrangements for the sponsored walk are coming along. Please keep the morning of Friday 6th September free to help with marshaling.

A request was made for helpers, home baking and raffle prizes for the school show, Beauty and the Beast, 25th & 26th June.

Action: Gill to email PTN list asking for donations

Head Teachers Report

Mr Pennock informed the PTN that they have all their staff appointed for next year including 7 probationer teachers; except for the new Faculty Manager for the Arts, Design and Engineering, this post will be filled before the summer holidays.

A draft version of 2013/14 Parental Calendar was handed out. It was stressed that this is still fluid. All trips have been noted to give the opportunity for parents to budget and perhaps choose the trip that would best suit. It is hoped that in the future the school will show trips for the next 2 years to help with planning and budgeting. This Calendar is available on the Website. www.wallacehigh.org.uk

**Next PTN Meeting: Monday 2nd Sept @ 7.30pm
This meeting will be the AGM**