

**Minutes of Parent Teacher Network AGM
Wallace High School
Monday 2nd Sept 2013**

Present: Fara McAfee (Chair), Helen Hawthorn (Treasurer), Gill King (Secretary), Scott Pennock (Headteacher), Jen Adms, Kirsten Birkin, Judith Campbell, Rachel Metcalfe, Colleen Swagar, Julia Robertson, PC Liz Brown, Sandra Hayashibara, Jane Riley, Kitty Gallan, Lesley Allan, Angela Laley, Mo Firth, Sarah Shaw, Alison McGregor.

Apologies: Kathy McMasters, Nicola Beale, Jen Bairner, Viv Hansen, Caroline McEwan, Christine West.

Matters Arising: There were no matters arising.

Welcome & Introductions.

Fara welcomed everyone and introduced all the Office Bearers, Communication Team and the Fundraising Team.

Committee Officers.

All Office Bearers were happy to stay in their positions for the 2013/2014 academic year and the meeting supported this; Fara McAfee will remain as Chairperson; Helen Hawthorn will remain as Treasurer and Gill King will remain as Secretary.

Chairpersons Report.

Fara read out her response to the Stirling Council for their Standards and Quality Report for Parent Councils which outlined the Impact on Parents and represents what the PTN has achieved over the past year, the main aim being that of improving communication. Everyone agreed the report was a fair representation.

Fara thanked Mr Pennock for his energy, enthusiasm and prompt response to any queries or requests from the PTN including: information on the Nat4/5's; hard copy of the year calendar; information on clubs – which led to the Freshers Fair; and 6th year leaving gift, to name a few.

Treasurers Report

Audited accounts total £1107

We made £940 this year. This does not include the sponsored walk funds which go directly into the pupil fund held by the school.

Fundraising Committee Report

It was discussed that general funds are raised by supporting the school at evening events by providing refreshments.

However, if we were to raise funds for something specific then perhaps we would earn more. It was felt that this is a question that should be posed to the parent forum; what funds should be raised for and how to do this.

Action: Gill to email asking for suggestions from parent forum

Recycling Project

It was discussed that we would like to set up a recycling team to coordinate an event. Recycling unwanted blazers, past papers, equipment for Duke of Edinburgh etc.

Action: Gill to email Donna Rodgers and parent forum for volunteers

Parent/Carer Questions

- There was a query regarding textbooks and whether there were enough to go around so pupils could take them home:

We were assured that there were sufficient textbooks, however, sections tend to be photocopied for pupils to take home. When it comes to studying, then the school will be investing in study packs for pupils to access in the Library. It was discussed that there would be 'mock past papers' published for the new Nat 4/5's. The school has invested in 2 class sets of Kindles that have ten books downloaded onto them.

- Last years 6th Year are having difficulty getting their yearbook from the publisher, it was asked if the school could support them.

The school have been supporting the S6 Yearbook Team by contacting the company regarding receiving yearbooks over the summer. The delay is due to lost files on the publisher's side and the absence of a member of staff. It is expected to be resolved, or if need be the school will support S6 in claiming any refunds.

- It was raised that the school had not promoted the achievements of it's pupils, with no article in the local paper or on the website being visible.

With the Senior Awards Ceremony happening after the final exams from now on this will be the key forum for celebrating SQA success for as many of the candidates as possible. All info around this and photos etc will be published following the ceremony.

PC Liz Brown

PC Brown will be organising an event for Parents to attend to find out the dangers of Social Networking sites.

This will be after the October holidays; date to be confirmed.

Headteachers Report

Mr Pennock began by thanking all parents for their support to the Uniform. The school have had positive feedback from the public on how smart the pupils look.

This years S1 are settling in really well.

Standards and Quality report will be submitted in mid September. This will be available on the website. Mr Pennock is pleased with the general trends.

The criteria for awards will be published on the website.

Congratulations to Megan Jack who is this years Dux achieving 5A, band 1's and Jason Mill Proxime Accessit.

Craig Brown will be the speaker at the Senior Award Ceremony and to avoid standing the ceremony will be ticketed.