

WALLACE HIGH SCHOOL PTN MEETING

23 March 2023 at 7PM

Wallace High School Staff Room

Attendees:	
Karen Dunn, Chair	Fiona Atkinson, Ochil House Rep
Scott Pennock, Headteacher	Julie Christie, Depute Head
Jaki Robinson, Head Castlevew/Strategic Leader Ochil House	Jay Brownlee
David Perrie	Emma Plank
Emma Torrance	
Apologies:	
Donna Harris, Depute Head	Kym Anderson, Principal Teacher Ochil House
Alison Notman, Treasurer	Kate Buchanan, Uniform Bank
Tor McKay, Uniform Bank	

Agenda Items:

1. Welcome, Introductions and Apologies

2. Approval of Previous Meeting Minutes:

- Fiona Atkinson approved the PTN meeting minutes from 31.01.23.

3. Matters Arising/Chairperson's Report:

- **Hygiene Products Bank:**
The "Health Promotion Service Community Grant Scheme" offered toothbrushes and toothpaste to our pupils and their families which we will ask for in future once we use up the products we had received from Childsmile.
- **School App:** The School App has been "glitchy" as it has been buffering and has been inaccessible. It has not worked well since the recent upgrade. It had worked very well previous to the upgrade. **AC: Mr Pennock will make enquiries.**
- **Fundraising:** We will run the Tuck shop at the school shows at the end of the summer term and sell raffle tickets for gift baskets. We will hopefully get some volunteers through our new pupil intake at the start of the new school year. **AC: Karen to reach out to parents/carers for support and help with a fundraising team and reconsider a relaunch of the 50/50 Club. David informed the group that there was a delay in the supply of the comics for the lunch time Comic Club due to postal issues.**
- **Social Media Policy Draft:** The Social Media Policy was adopted by the group.
- **Stirling Council Parent Council Network Mtg:** Karen is trying to find out what assistance there is for parents and carers of pupils who are undergoing assessments through CAMHS as there is a huge backlog; the chair asked if any parents/carers would be interested in a presentation from Fiona Moffatt, Stirling Council Senior Community Development Officer, about adopting the UN Convention on the Rights of the Child (UNCRC) and children's rights in Scotland. **AC: Karen to contact the ASN team about support for parents/carers. Also, arrange the presentation.**
- **Dog Fouling:** As noted in the previous meeting's minutes, dog fouling on the school grounds continues to be a problem. David had suggested that posters could be created by pupils and hung on the grounds. Is this still needed? Stirling Council has increased the

hours the wardens are out enforcing rules so we hope this helps the issue. Will check in with school at the next meeting.

4. Treasurer's Report:

- Funds as of January 2023: £1476.20;
- Expenditure: £20 for Gaming License; £50 for Comic Club supplies.

5. Uniform Bank:

- Kate and Tor have been in school organising the Uniform Bank stock and will be planning the primary school cluster visits for May and June; they will update the group at the next meeting.
- Mr Pennock informed the group that Francis from Logoxpres will visit the school to discuss expanding the school uniform range. She will discuss various items with the pupils such as a jumper with a zipper and logo on sleeve, long sleeve Pe shirts and leggings. Uniform items do not have to be purchased from Logoxpres. Ties are made from fully recycled plastic. The S1 and S4 pupils are given the ties for free and the school aims to maintain the scheme for as long as they can. School of Sport kits might not continue to be paid for by the school. The pupil equity fund might potentially be used to cover the costs but the fund continues to reduce over time.
- **Reminder:** If anyone would like to make any donations they can be dropped off at a collection bin at 14 Queenshaugh Drive, Riverside, FK8 1XJ or school office. Please place washed items in a carrier bag - all gently used uniform items, school sportswear and shoes in clean condition are welcome. Please email wallacehighptn@gmail.com or call Kate on 07895 024065 in order to request uniform supplies.

6. Ochil House Report:

- Fiona informed the group that she successfully received a grant for £525 from the Stirling & Bridge of Allan Round Table which will pay for items for the Ochil House Garden Project. Items such as planks for wheelchair shuttles, tyres, tubs, sand and water objects, etc and storage units are needed. The PTN agreed to donate £200 to top up the grant funding. Fiona also reported that a plan to install a trampoline was underway but she is waiting to hear from FES as there might be possible challenges with the land - is there a possible way to put in a planning application to include the structural issues? **AC: Mr Pennock will speak to Mr Ramsey.** Fiona also said that the project may cost £15,000 and is looking into setting up a Just Giving Fund. It was suggested she consult with Danny Letford, Inclusion Ambassador, regarding fundraising. **AC: Karen, Fiona, Jaki and Kym meet to further discuss funding.**
- PTN asked if a donation was needed to support graduation and prom and Emma Plank suggested that her team could offer transport assistance.
- Jaki reported that Kym met with Fiona Donald from Active Stirling who has been engaged to offer varied health and well-being opportunities and fun activities to OH pupils 16 hours a week from January to June. Fiona will offer physio and occupational therapy activities including hydrotherapy which can be accessed in the community.

7. Celebrating Success - Miss Christie

Miss Christie shared with the group that she is carrying out an audit of how the school celebrates the success of the pupils in school. She is in the process of getting feedback from the pupils.

- The school uses a variety of awards including informal and formal methods. There are displays in the school of the pupils' success like the subject stars of the month. The pupils receive praise cards from teachers and other staff alongside google slides and letters highlighting achievements.
- The Junior pupils said they like the variety of awards used in the individual departments.
- The Senior pupils like the personal approach from teachers and staff and the adult conversations.
- The school has trialled a new idea with the S1 pupils. The Pastoral Team sent out letters based on suggestions from tutor group teachers with individual comments. This will probably be used in the future with S1 and S2 pupils.
- Miss Christie reassured the group that every faculty member has to find a way to celebrate success as a few parents suggested concern for the neurodiverse pupils and pupils struggling with trauma being overlooked in the passing out of informal and formal awards.
- Parents and carers will be asked for feedback. The school will look at improving inclusivity and look at other schools.

8. Headteacher's Report

- **Celebrating Success Awards:** Mr Pennock thanked Miss Christie and discussed the variety of needs required for the larger, more formal awards ceremony gatherings and suggested that there is a need to look at long-term plans for these events and will seek parent and pupil voice. He stressed that the long-term aim of the awards is to provide a range of experiences and please as many pupils and parents/carers as possible with the range of awards and inclusivity of how we celebrate success in its fullest form.
- **Staff Interviews:** Mr Pennock updated the PTN on upcoming interviews and staffing appointments. These will all be confirmed in upcoming parental App communications and the end of year letter.
- **SQA Appeals:** Mr Pennock updated parents on revised SQA Appeals arrangements for this session. This has been fully summarised and communicated in parental and pupil communications.
- **Other news:** The school was successful in purchasing a much-needed minibus. A second minibus would be helpful, but we would need to look into sponsorships from local businesses, etc. Frustratingly Youth Services budgets are being cut by %50 so community-based youth work will be affected. This will impact our Wallace community so we can discuss at our next meeting if there is a way the PTN can help.

9. AOB:

- The chair thanked everyone for coming.
- If there are any issues or concerns parents/carers should contact the school as the staff are always willing to help. The PTN are also available to offer support. **It is important to note that there are only 2 phone lines into the school office so please email the school if the phone is not answered at wallacehs@stirling.gov.uk.** Someone will reply/respond to the email.

Date of AGM
31st May 2023, 7-8pm
Wallace High School Staff Room